

The Board of Education of the Borough of Palisades Park, County of Bergen, met in a Special Meeting on Wednesday, August 30, 2017 at 7:00 p.m. in the Dr. Charles Smith Jr. Early Childhood Center All Purpose Room, Palisades Park, NJ with President Maria Alvarez presiding.

Flag Salute was led by President Alvarez

ROLL CALL

PRESENT: Board Members - Ms. Alvarez, Mr. P. Kim, Mr. Bruno, Mr. J. Kim, Mr. Mattessich, Mr. Rotundo, Mr. Woo, Superintendent Dr. Cirillo, Mr. Stabile, B.A., Mr. Brovarone, Esq,

ABSENT: Board Members Mr. Donovan, Ms. Hwang,

Statement of Presiding Officer

In accordance with the Open Public Meeting Act, (Chapter 213, P.L. 1975) hereby state that adequate notice of the Regular meeting of the Palisades Park Board of Education has been provided to the public by written notice dated April 22, 2017 The meeting has been:

1. Posted on bulletin boards located inside each school building and the Board of Education office,
2. Communicated to at least one of the Board's designated newspapers, and
3. Filed with the Borough Clerk of Palisades Park.

Report of the Board President: Welcomed everyone does not know where the summer went. Will have an item for new business

Presentation: Mr. Bruce Young, President of the Bergen County School Boards Association gave an update on the County happenings and thanked the Board for the opportunity to speak. Superintendent thanked Mr. Young for coming tonight.

Report of the Superintendent:

New teacher orientation

Once again the district has been recognized as a top 100 school

Report of the Attorney: Custodian MOA for closed session

Report of Committees: Attached

Negotiations: Custodian MOA

PTA/PTSA/Student Activities: No Report

Calendar/Food Service: No Report

New Jersey School Board Liaison: No Report

Old Business: None

New Business:

President Alvarez informed the public of a letter received from the New Jersey Department of Education, Office of Fiscal Accountability and Compliance regarding Attorney Billing Practice Review. Asked for a motion to retain special counsel regarding this matter.

On a motion by Mr. Bruno Seconded by Mr. Rotundo to retain special counsel for the OFAC case on attorney billing.

Mr. Mattessich asked if there was any conflict with the appointment it was determine there wasn't.

Mr. Woo asked the reason for special counsel and do we need one.

President Alvarez felt it was in the best interest of the Board to appoint counsel.

Mr. Burns stated he was in favor to make sure the CAP was being followed through.

No further discussion, roll was taken, in favor Mr, Bruno, Mr P. Kim, Mr. Rotundo, Mrs. Alvarez. Against – Mr. J. Kim, Mr. Mattessich, Mr. Woo.

Motion passed 4 to 3.

Board Attorney stated that the Board now needs to hire the special counsel.

On a motion by Mr. Bruno seconded by Mr. P. Kim Be It Resolved that the palisades park Board of Education retain the services of Mr. Lou Flora as special counsel at \$150.00 an hour not to exceed \$3,000.00 up to 20 hours if needed for advice and guidance with respect to OFAC case #INV-029-17. Mr. Flora was previously approved by the Board to represent the Board on other related matters not related to today's topic.

No further discussion, roll was taken, in favor Mr, Bruno, Mr P. Kim, Mr. Rotundo, Mr. Mattessich, Mrs. Alvarez. Against – Mr. J. Kim, Mr. Woo.

Motion passed 5 to 2.

The Business Administrator read the report and the Corrective Action Plan.

Mr. Flora introduced himself and suggested that correction be made to the CAP and how the resolution should state.

After further discussion it was decide not to approve the CAP at this time until the revisions were made.

On a motion by Mr. Rotundo, seconded by Mr. P. Kim to table the following resolution until the revisions were made.

BE IT RESOLVED, that the Board certifies that the findings regarding Case #INV-029-17 Attorney Billing Practice Review were discussed in a public meeting held on August 30, 2017 and furthermore approve the Correction Action Plan addressing the issues presented in the report and submit the Correction Action Plan to the Office of Fiscal Accountability and Compliance.

On roll call, in favor, Mr. Bruno, Mr. P. Kim, Mr. Rotundo, Mr. Mattessich, Mr. J. Kim, Mr. Woo, Mrs. Alvarez. Against – None

Motion passed 7 to 0.

Mr. Flora stated that the Board needs to amend the contract for the current attorney for the rest of the calendar year.

President stated that she did not review current contract until last week and should she sign it. Mr. Flora advised that the contract be signed since the attorney has already been paid. It was agreed that there should be an amended contract. The Board attorney will submit to the special counsel and a rate will be determined.

Mr. P. Kim suggested that all contracts be filed electronically. Mr. Flora stated that would be prudent and that the contracts be made available.

Dr. Cirillo, Superintendent, asked if this is going to be for all professional and currently all new teachers and aides are filed electronically and backed up.

Audience Participation:

On a motion by Mr. Woo and seconded by Mr. Rotundo to open the floor for audience participation, motion approved

Mr. Matarazzo asked when you can get into closed session and about the bills list. The attorney responded when you can go into closed session. Board members responded regarding the bills list. Also asked what counsel was seek for advice. President Alvarez responded. Also concerned how the attorney contracts just appeared.

Mrs. Lombardo questioned the lost of summer pay this past summer. And that ay scale for the aides. Dr. Cirillo stated when he became superintendent there was no salary guide for the aides and established one. Summer was approved at \$12.50 at the June 28, 2017 meeting.

Mr. Sperlazzo spoke about how everyone deserves a raise or compensation and the budget needs to be funded fully

On a motion by Mr. Woo and seconded by Mr. P. Kim to close the floor for audience participation, motion approved

Closed Session

Mr. Rotundo, seconded by Mr. P. Kim, to recess into closed session for the matter to discuss HIB cases, custodian negotiations, superintendent evaluation. Motion approved at 8:40pm

Dr. Cirillo stated that the HIB cases discussed in June would be approved at the September meeting.

Board Attorney stated the committee signed the Custodian MOA. The Teamsters won't approve until the committee approves it first. Stated the changes in the contract compensation for previously hours worked, vacation time and carry over, sick time, 2% increase, longevity, differential pay.

Discussion on the superintendent evaluation. Superintendent waived his right to discuss.

A motion was made by Mr. Mattessich, seconded by Mr. Woo to close the closed session. Motion approved at 8:54pm.

Open Session:

A motion was made by Mr. Mattessich, seconded by Mr. Woo to re-open the meeting in public at 8:54pm. Motion approved. Roll call showed all present.

Action Arising from Closed Session:

On a motion by Mr. Mattessich, seconded by Mr. Woo to approve the Palisades Park written performance report for Dr. Cirillo, Superintendent.

On roll call, in favor, Mr. Bruno, Mr. P. Kim, Mr. Rotundo, Mr. Mattessich, Mr. J. Kim, Mr. Woo, Mrs. Alvarez. Against – None

Motion passed 7 to 0.

Adjournment:

A motion was made by Mr. Mattessich, seconded by Mr. Woo to adjourn the meeting at 9:01pm. Motion approved

Respectfully submitted,

Paul Stabile

Business Administrator

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey
August 30, 2017

Report of the Finance Committee - Mr. John Mattessich

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Submission of Amendment 2 to the 2017 FDEA application (Individuals with Disabilities Act) to remove \$2,962.00 in non-public carry over funds, as the District has already been paid these funds,

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following out-of-district placements for the 2017/18 school year:

PSD Program at The Cerebral Palsy Center, Fair Lawn, NJ Annual tuition: \$83,156.02
(not including transportation) Effective: September 6, 2017

ED Program at Slocum Skewes School, Ridgefield, NJ Annual tuition: \$41,929.00 (not including transportation) Effective: September 6, 2017

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent the Board renews the "Non-Public School Nursing Agreement" for the 2017/18 school year with the County Department of Health Services.

The County will furnish health services of a technical and professional nature to Notre Dame Primary School, pursuant to Chapter 226, laws of 1991 Provision of Nursing Services to Non-Public Schools.

The Board of Education will reimburse the County: (a.) \$11.00 per student for supervision in the amount of \$3,597.00 (327 students), and (b.)3% of the total allotment (\$31,719.00) in the amount of \$951.57.

Total payment to the County DOH shall be \$4,548.57.

4.) BET RESOLVED, that the Board upon the recommendation of the Superintendent approves the July 2017 bill Eist in the amount of \$450,634.14. This vendor list only included emergency items, i.e., insurance payments, utilities, summer tuition and transportation.

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the B.A. and the Treasurer of School Moneys for the month ending, 06/30/17. Furthermore, the Board certifies that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2016/17 budget has been over-expended in violation of 6:20-2A 10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Full reports are on file in the Board Office for review).

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the August Food Service voucher list in the amount of

VENDOR	Description	Amount
Pomptonian, Inc	Cafeteria start-up Money 2017/18	\$723.00
Wolverine Brass, Inc.	Plumbing supplies For cafeterias	\$296.76
David Zuidema, Inc.	Pumped grease traps/ Tanks at all 3 schools	\$675.00
Shiffler	Folding café tables with Benches - HS & LS (4 each)	\$9,951.15
Jay-Hill Repairs	Refrigerator and cooking equipment maintenance At L.S., & H.S. cafeterias	\$916.42
Jay-Hill Repairs	Boiler cleanup & descaling Replaced the safety valve	\$740.02
Sentinel Fire Safety	Serviced, inspected & tagged Fire extinguishers at 3 cafes	\$435.00

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of a joint Transportation Agreement between the Palisades Park Board of Education and the Cliffside Park Board of Education. Cliffside Park will provide transportation for the district's students attending the following campuses:

Destination	# of Students	Annual Cost
CTC Academy (Fair Lawn)	1	\$18,000.00
Hackensack Academies	34	\$91,800.00
Teterboro Academies	17	\$36,720.00
Applied Technology (BCC)	1	<u>\$ 9,900.00</u>
		\$156,420.00

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached transfer list in accordance with Title 18A:22-8.1.

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Professional Development Programs:

Finance ESSA Accounting/Reporting Requirement Updates - September 14, 2017

Location: Rockaway, NJ Attendee: Mr. Paul Stabile Cost: \$20.77 mileage

New Title Requirements under ESSA - October 5, 2017 Location: Rockaway, NJ

Attendees: Mr. Paul Stabile, Ms. Cindy Vouthas Cost: \$20.77 mileage

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the August 30, 2017 bill list in the amount of:

Fund 10 (General Current Expenses)	\$769,381.98
Fund 20 (Special Revenue Fund)	\$ 39,953.15
Fund 96 (Latch Key Fund)	<u>\$ 325.00</u>
	\$809,660.13

ADDENDUM:

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the ESEA application for Fiscal Year 2018, and accepts the grant award of these funds upon the subsequent approval of the FY 2018 ESEA Application in the following amounts:

Title IA \$487,566 (\$3,754 for Non Public)

Title IIA \$31,752 (\$6,347 for Non Public)

Title III \$76,493 (\$7,802 for Non Public)

Title III Immigrant \$14,610 (\$406 for Non Public)

12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the High School Revision / Policy Procedures / Code of Conduct and approve payment to the following staff members for 5 hours each at \$30.00 per hour for a total of \$900.00.

- Christa Darakjy Korrine Sterni
- Joseph Galeazza Nicole Turro
- Tara Lapira Debra Youmshakian

13.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Science Curriculum and approve payment to the following staff members for 30 hours at \$30.00 per hour for a total of \$6,300.00.

- Caitlyn O'Malley – Gr K
- Stephanie Clark – Gr 1
- Samantha Kaplon – Gr 2
- Malachy Loughlin – Gr 3
- Claudia Han – Gr 4
- Cathy Payerle – Gr 5
- Jennifer Tennant

14.) A RESOLUTION OF PALISADES PARK BOARD OF EDUCATION AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

August 30, 2017

WHEREAS, Palisades Park Board of Education has determined to move forward with the EMEX Reverse Auction in order procure electricity for the Local Unit; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, Palisades Park Board of Education will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act.

NOW THEREFORE BE IT RESOLVED, that the Business Administrator of the Local Unit be and [he/she] hereby is authorized to execute on behalf of Palisades Park Board of Education any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction.

On a motion by Mr. Mattessich, seconded by Mr. Woo to approve resolutions 1-14.

On roll call, in favor, Mr. Bruno, Mr. P. Kim, Mr. Rotundo, Mr. Mattessich, Mr. J. Kim, Mr. Woo, Mrs. Alvarez. Against – None. Absent - Mr. Donovan, Mrs. Hwang

Motion passed 7 to 0.

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey
August 30, 2017

Report of the Buildings & Grounds Committee - Mr. Howard Donovan

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from "Eagle Scout" Matthew Wrightington (Troop 379) to conduct a car wash at Lindbergh School on Saturday, September 16, 2017 from 8:30am -- 1:30 pm, (Rain date - September 17),

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from Boy Scout Troop 379 to reserve the High School gym & cafeteria on Saturday, January 20, 2018 for the "Tiger Tumble". Time requested: 8:00am - 1:30 pm.

ADDENDUM:

3.) *BE IT RESOLVED*, that the Board upon the recommendation of the Superintendent approves the NJ Angel (Adult) Soccer Team the use of the high school field every Saturday and Sunday for practice and games from September 9, 2017 through November 26, 2017 and from March 31, 2017 through September 9, 2018 pending receipt of certificate of insurance.

On a motion by Mr. Rotundo, seconded by Mr. P. Kim to approve resolutions 1-3.

On roll call, in favor, Mr. Bruno, Mr. P. Kim, Mr. Rotundo, Mr. Mattessich, Mr. J. Kim, Mr. Woo, Mrs. Alvarez. Against – None. Absent - Mr. Donovan, Mrs. Hwang

Motion passed 7 to 0.

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey
August 30, 2017

Report of the Personnel Committee - Mr. Jeffrey Woo

1.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following new employees, effective September 1, 2017.*

Jaclyn M. Jacobs Wyckoff, NJ Rider University Elementary Ed & Psychology Step 1BA - S49,109, 4" Grade Teacher (Replacing D. Pavlik-Kurz)

Vera Csizmadia Garfield, NJ Montclair University Teacher of Students with Disabilities Step 1 MA - S52,224. (leave replacement for G. Rodriguez)

Tind M. Scheitrium Hoboken, NJ Montclair University MA - Health Education BA - Psychology Step 1MA+15 - S53,709. (Replacing T. Diluzio)

Estefania luzan Jersey City, NJ Hunter College MS-Childhood Education 1-6 With a Bilingual extension Step 3MA - 552,674, Bilingual Kindergarten

Kelly Norton Wayne, NJ Walden University MS-School Counselor - K-12 Step 1 MA - 552,224. (Leave replacement for G. Resnick)

Rebecca Lynn Russo Old Bridge, NJ Rider College BA - Secondary Ed & History Step 3BA S49,559.00 (Replacing G. Bruno)

Jeeyoon Chung East Brunswick, NJ Teachers College, Columbia University Bilingual Bicultural Education Step 1 MA - S52,224. Bilingual Kindergarten

Michelle Rengifo Bogolá, NH Montclair University MA - Applied linguistics Step 1BA+15 - 549,809. (Replacing V. Vasquez)

Andrea Rettig Cliffside Park, NJ Cueens College BS - Childhood Education K-6 Step 3BA - S49,559. First Grade - Lindbergh School

Cody Groncki Hawthorne, NJ Dominican College BS-Athletic Training Step 1BA - S49,109,

Jieun (Jane) Kim Millburn, NJ University of Virginia MA - Speech-language Pathology Step 5 MA+15 - \$55,302. (Replaces A. Andruela)

Ilessica Lan Za BSI teacher G Lindbergh School (Leave replacement for Orietta Osso) 09/01/17-01/03/18 Step 2 BA - S49,559. (* Pro-rated)*

2.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following Substitute Teachers for the 2017/18 school year:*

Eunheuy Oh Leonia, NI William Paterson University Major: Microbiology

Lisa Nowello Edgewater, NJ Kingsborough Community College

Julianna lee Palisades Park, NJ Rutgers University BA- Mathematics

3.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the following staff resignations, effective immediately:*

*Alyssa Andreula Speech/language Specialist
Laura Casado Speech/language Specialist
Nydia Donaldson Lindbergh School Teacher
Soo Jung Kwak ESL - Lindbergh School
Lisa Novello Classroom Aide
Gina Tullio Classroom Aide
Anthony Nazario High School Custodian*

4.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment:*

*Martha Barreto Palisades Park, NJ Bergen Community College William Paterson
University 5 & 6 Grade Teacher of Spanish Part-Time - \$9,821.80*

5.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following teacher aide position:*

*Linda Koutros Palisades Park, NJ Classroom Aide G) Lindbergh School Part-time –
\$12,500.00*

6.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Jillian Vivanco, ECC Vice-Principal, as the district's Affirmative Action Officer for the 2017/2018 school year,*

7.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity leave request from Shamainie Bugo, ECC teacher, beginning September 5, 2017 and returning to district the week of October 16,*

8.) *BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointments:*

*Stephen Colosimo New Milford, NJ BS-Fordham University MS - NY Medical College
Step 3 MA - \$52,674, Biology/General Science (Replaces M. Doran)*

*Pratina Roy Fort Lee, NJ MS-City College, NYC Step 1 MA - \$52,224. Teacher of
Biology (Replaces J. Henao)*

ADDENDUM:

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following new employees, effective September 1, 2017.

Laura M. Michelson
Bergenfield, NJ
Rutgers University
BA – Liberal Arts
Step 1 BA - \$49,109
Special Education – Kindergarten
(Replacing N. Valley-Donaldson)

Claudia M. Tronza
North Bergen, NJ
Montclair State University
Western Kentucky University
MS – Communications Disorders
Post – Baccalaureate – ESL
BS – Business Administration
Step 8 MA+15 - \$61,118
Child Study Team
(Replacing L. Casado)

Jasmine M. Vargas
North Bergen, NJ
New Jersey City University
BA – History
Teacher Cert. – Preschool thru 3rd grade
Kindergarten Aide
Step 1 - \$12,500

Martha Baldon
Garfield NJ
School Van Driver
\$20.00 per hour
Certified CDL
(Commercial Driver's License)

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent to renew Paul Stabile as the district School Business Administrator for the 2017-18 school year at a salary of \$97,410.00 paid retroactively to July 1, 2017

On a motion by Mr. Woo, seconded by Mr. Rotundo to approve resolutions 1- 10.

On roll call, in favor, Mr. Bruno, Mr. P. Kim, Mr. Rotundo, Mr. Mattessich, Mr. J. Kim, Mr. Woo, Mrs. Alvarez. Against – None. Absent - Mr. Donovan, Mrs. Hwang

Motion passed 7 to 0.

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey
August 30, 2017

Report of the Curriculum Committee - Mr. Jason Kim

1.) *BE IT RESOLVED*, that the Board upon the recommendation of the Superintendent approves the Comprehensive Equity Plan Annual Statement of Assurance for the 2017/18 School year,

Furthermore, the school district will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990, I.D.E.A. of 1997.

ADDENDUM:

2.) *BE IT RESOLVED*, that the Board upon the recommendation of the Superintendent approves all curriculum for the 17-18 school year is in compliance with State DOE, including new updates mandatory for NJSL Science Standards.

On a motion by Mr. Kim, seconded by Mr. Mattessich to approve resolutions 1- 2.

On roll call, in favor, Mr. Bruno, Mr. P. Kim, Mr. Rotundo, Mr. Mattessich, Mr. J. Kim, Mr. Woo, Mrs. Alvarez. Against – None. Absent - Mr. Donovan, Mrs. Hwang

Motion passed 7 to 0.

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey
August 30, 2017

Report of the Policy Committee - Mr. Anthony Rotundo

1.) BET RESOLVED, that the Board upon the recommendation of the Superintendent approves the First Reading of the following updated policies:

No. 3542.2 - School Meal Program Arrears - Allows the district to enact procedures for delinquent Breakfast/lunch balances

No. 5111 - Admission - Edited section on homeless pupils to be more consistent with current law and the responsibility of the district's homeless liaison

No. 5131.1 - Harassment, Intimidation & Bullying - Strengthens standards for preventing, reporting, investigating & responding to incidents of harassment to reduce the number of Suicides among students.

On a motion by Mr. Rotundo, seconded by Mr. Bruno to approve resolution 1.

On roll call, in favor, Mr. Bruno, Mr. P. Kim, Mr. Rotundo, Mr. Mattessich, Mr. J. Kim, Mr. Woo, Mrs. Alvarez. Against – None. Absent - Mr. Donovan, Mrs. Hwang

Motion passed 7 to 0.